

CONFIDENTIAL



**Application for Employment
Lodge Brothers (Funerals) Ltd.**

Please carefully read this form and answer all the applicable questions honestly and truthfully, then read the Declaration and Consent under the General Data Protection Regulations (GDPR) at the end of the form, sign and date it.

In order for us to view your employment history, please attach a copy of your most recent CV.

Role applied for: _____

Applicant's details:

Full name _____

Home Address _____
_____ Postcode _____

Home Tel No. _____ Mobile Tel No. _____

Email address _____

Approx height: (if role involves carrying coffins) _____

Do you have a driving licence?: Yes/No Is your driving licence clean?: Yes/No

If 'no' please give details: _____

Do you have criminal convictions that have occurred during the last 5 years? Yes/No

If 'yes' please give details: _____

Have you at any time been convicted of a crime that has resulted in a prison sentence? Yes/No

If 'yes' please give details: _____

Note: you do not have to disclose any offence which is a spent offence under the Rehabilitation of Offenders Act 1974

Employment history:

Are you currently employed? Yes/No

If currently employed, how much notice will you have to give to your employer? _____

Your current or last employer: _____

Type of business: _____

Address: _____

Tel No.: _____

Starting date: _____

Leaving date: _____

Starting pay: £ _____ per _____

Current/finishing pay: £ _____ per _____

Job title: _____

Reason for leaving or wanting to leave: _____

Do you have any holiday commitments? Yes/No

If 'yes' when? _____

Please give details of any skills, qualifications and/or experience relevant to the role applied for:

Interests & Hobbies (please give brief details): _____

The role you have applied for – please state what attracted you to this role and why you think you are a suitable person: _____

Any other information – that you feel may be relevant to your application: _____

Declaration & Consent: I declare that the information I have given on this form is correct and that any misrepresentation by me may be sufficient grounds for my dismissal if I am employed. I give my permission for my previous employer(s) and any references given to be contacted. Consent under the General Data Protection Regulations 2018 (GDPR) – the information given to Lodge Brothers Funeral Directors Ltd in this form will be processed only by Lodge Brothers Funeral Directors Ltd for the purpose of considering your application for employment. Information contained in the application will not be shared outside of the recruitment process. If you are successful in your application, this form and the information contained in it will be retained in your HR file for such time as you are an employee of Lodge Brothers Funeral Directors Ltd and for up to 6 years after the end of your employment. Otherwise this form will only be retained by Lodge Brothers Funeral Directors Ltd for so long as it is required in connection with your application and will be disposed of securely thereafter. By signing this consent, you give us your express consent to retain and process all the information contained in this form.

Signed by Applicant: _____ Date: _____